



**2011 U.S. Junior Figure Skating Championships
December 13-18, 2010**

www.saltlakefigureskating.com
Salt Lake City Sports Complex
645 Guardsman Way
Salt Lake City, Utah 84108

VENDOR INFORMATION

POSTMARK DEADLINE: November 1, 2010

Contact Lindsay Olson at marshallolson@hotmail.com

Salt Lake Figure Skating is proud to host the 2011 U.S. Junior Figure Skating Championships. We anticipate 400 athletes, 1500 visitors, 5000 spectators over the five day event and over 100 volunteers! We will also have 40 ice sweepers. Our facility has an efficient layout for vendors that overlooks the arena. Competition will take place on both rinks, and all access to spectator seats will pass vendor booths.

Booth Rental: The Salt Lake City Sports Complex is a beautiful, well maintained facility offering premier locations for a booth rental. Vendor spots will be available upstairs surrounding the competition rink. Salt Lake Figure Skating is offering a flat rate booth rental pricing structure.

Table Rental: Banquet table and chairs are also available for a one-time rental fee.

Advertisement in Program Book: Attached is a form to advertise your business in our program book. If you are interested, contact Tiffany at tiffinutah@hotmail.com.

Promotional Flyers/Coupons: Every competitor, coach and official (approx. 700 people) will receive an information folder that includes flyers, maps, coupons and instructions concerning the event. The folder will be handed out when they register at the registration desk. If you would like to include a flyer/coupon in our information folder, please provide 700 flyers/coupons by November 1, 2010. Flyers/coupons can be full, half or quarter page. Flyers/coupons must be printed, cut and ready for us to assemble in the information packet. Flyers/coupons must be mailed to:

Salt Lake Figure Skating
c/o Tiffany King – Vendor Flyers/Coupons
P.O. Box 58801
Salt Lake City, Utah 84158

Internet Access: Wireless internet will be available at no charge.

Electrical Outlets: We have limited space with outlets. Locations with electrical outlets, as all location requests, will be awarded based on the date of full payment.

CONFIRM INTEREST and BOOTH LOCATION by contacting Lindsay Olson at marshallolson@hotmail.com

Signed Forms and Payment must be postmarked by November 1, 2010 and mailed to:

Lindsay Olson
234 Brighton Lane
Coppell, Texas 75019



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VENDOR APPLICATION

POSTMARK DEADLINE: November 1, 2010

Contact Lindsay Olson at marshallolson@hotmail.com

Company:			
Contact:		Phone Number:	
Email:			
Address:		City:	State: Zip Code:
Electrical Outlet Required:			
Featured Products:			

✓ Booth Rental –FLAT FEE		
<input type="radio"/>	8' x 10'	\$ 750.00
<input type="radio"/>	8' x 15'	\$1000.00
<input type="radio"/>	8' x 20'	\$1250.00
✓ Table Rental –FLAT FEE		
<input type="radio"/>	1 table, 2 chairs	\$ 25.00
<input type="radio"/>	2 tables, 2 chairs	\$ 40.00

✓ Promotional Flyers/Coupons	
Mail flyers to Tiffany King	
Flyers must be received by November 1, 2010	
Quantity: 700	
✓ Confirmation of Booth Rental	
Contact Lindsay Olson at marshallolson@hotmail.com	

Mail signed Vendor Application and Event Guidelines with payment to:

Lindsay Olson
234 Brighton Lane
Coppell, Texas 75019

Booth Rental	\$
Table Rental	\$
Advertisement in Program Book	See Form
Promotional Flyers/Coupons	No Charge
Total	\$

The entire booth fee, payable to Salt Lake Figure Skating, is due by November 1, 2010. Vendor space is not reserved until payment is received, and requested space will be awarded based on date of full payment.

I, _____, agree on behalf of (company) _____

To abide by guidelines attached and any subsequent guidelines deemed necessary for participating vendors established by the committee for the 2011 U.S. Junior Figure Skating Championships, USFS, SLFS and the officers and committee members of the above referenced entities.

Signed: _____

Date: _____

Event Guidelines for 2011 U.S. Junior Figure Skating Championships
The Salt Lake City Sports Complex
645 Guardsman Way
Salt Lake City, Utah 84108

The following guidelines have been established by the Local Organizing Committee (Salt Lake Figure Skating) for the 2011 U.S. Junior Figure Skating Championships and will apply to all vendors. Please read carefully.

1-Vendors will be pay a one time flat fee outlined on the application and may request to rent tables and chairs. Payment and forms must be signed and mailed to Lindsay Olson.

2-Set up starts on Monday, December 13, 2010. Take down is at the end of the event Saturday, December 18, 2010.

3-Vendors numbers will be limited to increase each vendor's sales. Salt Lake Figure Skating only expects the highest quality in booth appearance, customer service and goods.

4-Each vendor is responsible for providing booth supplies, staffing and decorations. Please contact Lindsay Olson by November 1, 2010 at marshallolson@hotmail.com for any special needs you may have by November 1, 2010.

5-Any vendor found in violation of the established guidelines or applicable state and local laws will be shut down immediately and prohibited from participation in the remainder of the event. The vendor fees will be forfeited.

6-All vendors must obtain appropriate licenses and pay sales tax. The 2011 U.S. Junior Figure Skating Championships, SLFS, SLC Sports Complex, and the officers and committee members of the above referenced entities will not be responsible for the tracking or collection of sales tax.

7-2011 U.S. Junior Figure Skating Championship logo belongs to Northwest Design. If you would like to use the logo, you **MUST** have approval from Matt Pruett at nwd12@northwestdesigns.com.

Vendor agrees that it will indemnify and hold the committee for the 2011 U.S. Junior Figure Skating Championships, USFS, SLC Sports Complex, SLFS, and the officers and committee members of the above referenced entities harmless from and against all claims, entities on account of injury or damage to person or property by and act, omission, negligence, or misconduct on the part of the vendor or any of its employees or patrons. The vendor covenants and agrees that in case the committee for the 2011 U.S. Junior Figure Skating Championships, USFS, SLC Sports Complex, SLFS, and the officers and committee members of the above referenced entities shall be made party to any litigation, relating to or arising out of, to this lease or to the premises leased here under, the vendor shall and will pay all costs and expenses, including reasonable attorney's fees and court costs incurred by or imposed upon the committee for 2011 U.S. Junior Figure Skating Championships, USFS, SLC Sports Complex, SLFS and the officers and committee members of the above referenced entities by virtue of such litigation. These terms of indemnification shall be effective unless such damage or injury results from negligence or willful misconduct of the committee. All property of the vendor is understood to remain under his/her custody and control, in transit to or from or within the confines of the facility. Vendors are advised to carry insurance against injury to the person or property of others. The committee for the 2011 U.S. Junior Figure Skating Championships, USFS, SLC Sports Complex, SLFS and the officers and committee members of the above referenced entities do not have any insurance policy that will cover liabilities of exhibitors.

Signed: _____

Date: _____



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PROGRAM BOOK ADVERTISEMENT FORM

POSTMARK DEADLINE: November 1, 2010

EMAIL: tiffinutah@hotmail.com

Salt Lake Figure Skating invites you to place a personalized advertisement for your business or recognizing your club skaters at the 2011 U.S. Junior Figure Skating Championships.

Business Card	\$40
Quarter Page	\$75
Half Page	\$125
Full Page	\$200
*Inside Back Cover	\$325
*Inside Front Cover	\$325
*Outside Back Cover (COLOR)	\$450

*Contact Tiffany at tiffinutah@hotmail.com to confirm availability.

Terms:

- The program format is 8 ½" x 11" printed black and white except for the outside back cover.
- Advertisers must submit camera-ready artwork, 300 dpi digital art work (preferred .pdf or .jpg format) submitted via email to tiffinutah@hotmail.com
- The 2011 U.S. Junior Figure Skating Championships reserves the right to position all advertisements.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

Home Club (if applicable-do not abbreviate): _____

Advertisement Size:	TOTAL: \$
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Checks payable and mailed to:

Salt Lake Figure Skating
 c/o 2011 US Junior Championships – ADVERTISEMENT
 PO Box 58801
 Salt Lake City, Utah 84158